*Please fill out this form on your computer, before printing and signing it. By also sending us a non-signed copy of the filled-out form, you will make it much easier for us to administer your registration.*

|  |
| --- |
| **1. Please check, as which type of founder you / your organisation would like to register:***(delete 🗸, where appropriate)* |
| 🗸 | Higher education institution (HEI), offering academic training for career practitioners |
| 🗸 | Organisation supporting the establishment of academic training for career practitioners |
| 🗸 | Individual engaged in the academic training of career practitioners |

|  |
| --- |
| **2. Identification of Founder** |
| Name of HEI / Organisation / Individual(Please indicate full legal name of the person or entity, which you wish to register as a founder) |  |
| Name of relevant department / faculty or other (if appropriate) / Name of institutional affiliation (for individual founders) |  |
| Full address of legal registry(please indicate as appropriate for written correspondence in your country) | *Street**City / Postal Code**Country* |
| Website URL (if applicable) |  |

|  |
| --- |
| **3. Legal Representative** *(for HEI and Organisations only)* |
| Full name of individual signing this founding registration on behalf of the HEI / Organisation |  |
| Function / Role in the HEI / Organisation |  |
| Full address (if different from above) |  |
| Email address |  |
| 🗸 | I, the undersigned, hereby confirm that I am entitled to represent the named organisation for the purpose of its registration as a founder of the NICE Foundation. |

|  |
| --- |
| **4. First Contact Partner***In the case of institutional founders (HEI & Organisations), the first contact partner will be the person, who is contacted for all administrative purposes. Further contacts may be indicated below. Individual founders should please offer their contact details here.* |
| Full name of the contact person (incl. titles) |  |
| Function / role description *(optional)**(max. 75 characters)* |  |
| Full address *(if different from above)* |  |
| Email address |  |

|  |
| --- |
| **5. Further Contact Partners (only HEI and Organisations)** |
| *Institutional founders may indicate several people, who shall receive information about the activities of the NICE Foundation. This information will help to prepare the initial mailing list. Further contact partners may be added at any time.*  |
| **Full Name***(begin with first name, include titles)* | **Function / role description** *(optional, max. 75 characters)* | **Email address** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |
| --- |
| **6. Endorsements**As a founder of the NICE Foundation, you officially endorse the UN Charter of Human Rights, the NICE Memorandum on Academic Training and Research in Career Guidance and Counselling (NICE 2016.1) and the European Competence Standards for the Academic Training of Career Practitioners (NICE 2016.2). Endorsement of all documents is a prerequisite for all founders. Please confirm your endorsements of these key documents, by checking them in your application. **On behalf of my organisation** *(delete, if not applicable)***, I hereby endorse the…**  |
| 🗸 | UN Charter of Human Rights |
| 🗸 | Memorandum on Academic Training and Research in Career Guidance and Counselling (NICE 2016.1)  |
| 🗸 | European Competence Standards for the Academic Training of Career Practitioners (NICE 2016.2) |

|  |
| --- |
| **7. Publications and Dissemination** |
| 🗸 | I, the undersigned, authorise the NICE Foundation to publically present me / my organisation *(delete as appropriate)* as a founder of the NICE Foundation, in line with the information provided above. I also authorise the NICE Foundation to work with the photos and logos, which I have supplied for this purpose. I can withdraw these rights at any time in writing. |
| 🗸 | As a founder, I am aware that the NICE Foundation will only present information about me, my organisation, and our degree programmes (if applicable) based on the information provided by founders. The NICE Foundation cannot be held liable for any use, which is made of this information. The founders remain fully responsible to provide accurate information to the NICE Foundation.  |

*Signature / Stamp Date / Place*